

## Training Agenda

### Monitoring & Evaluation for Nonprofit Organizations

60 hours

### 1. Monitoring

<b>Week 1</b>	Online
Session 1	<ul style="list-style-type: none"> <li>• Introduction to M&amp;E &amp; Theory of Change</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>• Develop the Change Levels</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>• Result Chain Types &amp; Donor Templates</li> </ul>
<b>Week 2</b>	Online
Session 1	<ul style="list-style-type: none"> <li>• Result Chain: Develop Change Levels</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>• Result Chain: Develop Interventions Levels</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>• Result Chain: Advanced Exercises</li> </ul>
<b>Week 3</b>	Online
Session 1	<ul style="list-style-type: none"> <li>• Logical Framework: Assumption &amp; Risks</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>• Logical Framework: Indicators</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>• Logical Framework: SoV</li> </ul>
<b>Week 4</b>	Online
Session 1	<ul style="list-style-type: none"> <li>• Baseline &amp; Target</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>• M&amp;E Plan</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>• Risk Plan &amp; Budget Types</li> </ul>

### 2. Evaluation

<b>Week 5</b>	Online
Session 1	<ul style="list-style-type: none"> <li>• DAC Criteria: Relevance &amp; Efficiency</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>• DAC Criteria: Effectiveness &amp; Impact</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>• DAC Criteria: Sustainability</li> </ul>
<b>Week 6</b>	Online
Session 1	<ul style="list-style-type: none"> <li>• Treatment &amp; Control Groups</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>• Data Management, Cleaning and Validation</li> </ul>

Session 3	<ul style="list-style-type: none"> <li>Data Analysis</li> </ul>
<b>Week 7</b>	Online
Session 1	<ul style="list-style-type: none"> <li>Quantitative Data Analysis Fundamentals</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>Data Analysis in Excel</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>PIVOT Reporting Tool</li> </ul>
<b>Week 8</b>	Online
Session 1	<ul style="list-style-type: none"> <li>Principles of Questionnaire Design &amp; Linking to Indicators</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>Questionnaire Structure &amp; Question Formulation</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>Questionnaire Testing, Digitization &amp; Quality Control</li> </ul>
<b>Week 9</b>	Online
Session 1	<ul style="list-style-type: none"> <li>Statistical Analysis &amp; Common Errors</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>Sampling: Probability Sampling</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>Sampling: Non-Probability Sampling</li> </ul>
<b>Week 10</b>	Online
Session 1	<ul style="list-style-type: none"> <li>Qualitative Data Analysis</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>Qualitative Data Analysis</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>Data Visualization &amp; Storytelling</li> </ul>
<b>Week 11</b>	Online
Session 1	<ul style="list-style-type: none"> <li>Power BI for Dashboards</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>Power BI for Dashboards</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>Power BI for Dashboards</li> </ul>
<b>Week 12</b>	Online
Session 1	<ul style="list-style-type: none"> <li>Data Interpretation</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>Data Reporting</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>Practical AI Lab</li> </ul>
<b>Additional optional week</b>	
<b>Week 13</b>	Face to Face – Ramallah (who can attend)
Session 1	<ul style="list-style-type: none"> <li>GRANTS Web-based M&amp;E system</li> </ul>
Session 2	<ul style="list-style-type: none"> <li>Final Project Presentation</li> </ul>
Session 3	<ul style="list-style-type: none"> <li>Evaluation &amp; Graduation Ceremony</li> </ul>